

**Guardianship Service Board**  
**Meeting Minutes**  
**August 15, 2024 - 2:00 pm**  
**\*Approved 11.14.2024\***

**Attendance**

- Board Members: Jane Higgins Marx, Chair, Vacant, Secretary and Robert Ryan, Vice Chair
- Guardianship Service Board: Melissa Messina, Deena Richard-Tippie, Aimee Somerville, Ginelle Banks, Christina Hobbs and Mary Bline
- Probate Court: Judge Mackey and Gabrielle Wonnell
- Angie Franke (FCBDD); Karly Tennant (ADAMH); Wendy Hux and Jane Moog (VGP/COAAA); and Shavonda Green (OOA/APS)
- Brian Michael and Geralyn Stancin, Guests

Jane Marx called the meeting to order at 2:05 p.m.

**Approval of Minutes**

There were no comments on the minutes from the May 16, 2024 meeting. Jane moved to approve and Bob seconded. The minutes were approved.

**Financial Report**

**Court Financial Report** - Brent Chapa provided a written Financial Report which was distributed prior to the meeting. The balance of the Mental Health Fund is \$2,114,520.13. GSB has been paid 3<sup>rd</sup> Quarter invoices for ADAMH, OSU and Board of DD. Hospital monthly invoices still come in regularly. Mt. Carmel and Ohio Health each have one outstanding invoice totaling \$20,500. There will be one more payment in 2024 from ADAMH, Board of DD and OSU Wexner Medical Center.

**GSB Financial Report** - Melissa Messina stated the GSB is balancing the books monthly and has provided a quarterly report to the Board. The GSB has received the last of the 2023 payments.

**Director's Report**

Melissa Messina presented the Director's Report.

**Finance/Funding:**

- Received DD's 1<sup>st</sup> and 2<sup>nd</sup> quarter payments
- Received all of JFS/Office on Aging/APS funding for remainder of 2023 and all of 2024
- Have talked with all of our funding agencies about next years' budget at the beginning of summer. Will circle back in early September to get any updates as we prepare the 2025 budget

### Professional Engagement:

- Attended the COAAA Workshop for Dementia clients and World Elder Abuse Day conference
- Presented at the June ADMAH Monthly Board Meeting
- Met with Ohio Health regarding referral issues and medical care
- Gave refresher training to Mt. Carmel's social work team on referral process
- APS caseworkers also trained on referral process and forms
- Monthly meetings with other GSBs continue to happen via Zoom for collaboration & ideas
  - Hancock County – may be a multi-county GSB serving Hancock, Wood & Ottawa

### Probate Court:

- Successor applications – four being worked for resignations all tied to DD
- Attorney Resignations – Waiting on info/referral forms for six that we know of
- Asked and received a new Administrative Order allowing us to get information from financial institutions without having to ask for permission each time from the Probate Court.

### Intake:

- A bit of a slow down in referrals
- Were able to address more successor applications during this time

### Staffing:

- New hires: Social Services Assistant and Social Worker
- Onboarding another Social Worker in early September
- Supervisor resigned this week – posting internal to find a replacement

### Outreach:

- World Elder Abuse Awareness Day (WEAAD)
- Senior Day at Columbus Clippers – Office on Aging
- Senior Community Resource Fair Hosted by State Representative Humphrey

### Miscellaneous:

- Crowd Strike that occurred in late July only effected a handful of our staff. The County Data Center was very responsive and helped troubleshoot and we did not have to close our offices.

### **Probate Court Report**

Melissa's report is very positive. Nikki Mesnard has resigned and we thank her for her service. Holiday wish list will be circulated at Court. Memorial Service he attended in past was very moving and positive experience. ADAMH levy for GSB is \$2 Million per year, in planning process as we are in mid-levy phase.

## **Clinical Report**

Deena introduced our new Social Services Assistant Christina Hobbs and Social Worker Mary Bline.

Deena mentioned a percentage error in last Quarter's Clinical Stats. Deena provided a new 2<sup>nd</sup> Quarter report stating 23 referrals, 26 appointments, 11 cases from the resignation list, 2 from successor appointments, 2 termination 11 clients passed away and 59 out of county cases remain. There were 480 at the beginning of the quarter and at the end of 2<sup>nd</sup> quarter there are 492 clients. That results in a 2.5% increase in cases.

## **Old Business**

None

## **New Business**

- Nikki Mesnard's resignation acknowledged by Jane and Bob
- Amended date will be on each policy and 2023 version remains with supplemental versions
- Policy revisions were discussed and a motion was made by Jane and seconded by Bob to adopt the Handbook revisions. Resolution 2024-01 was passed.

## **Executive Session**

- Roll call was taken to approve Executive Session
- Considered appointment of an official as proscribed in ORC 121.22(G)(1)
- Board Members returned and reported no action was taken

## **Adjournment**

Jane moved to adjourn at 3:09. The meeting was adjourned.