

**Guardianship Service Board
Meeting Minutes
May 16, 2024 - 2:00 pm
*Approved at August 15, 2024 Board Meeting***

Attendance

- Board Members: Jane Higgins Marx, Chair, Nikki Mesnard, Secretary (via Teams) and Robert Ryan, Vice Chair
- Guardianship Service Board: Melissa Messina, Deena Richard-Tippie, Karen Waldrop, Aimee Somerville and Assiatou Bah
- Probate Court: Judge Mackey, Chief Magistrate Kelly Green and Brent Chapa
- Angie Franke (FCBDD); Karly Tennant (ADAMH) Wendy Hux and Jane Moog (VGP/COAAA); Caroline Rankin and Shavonda Green (OOA/APS)
- Brian Michael, Guest

Jane Marx called the meeting to order at 2:04.

Approval of Minutes

There were no comments on the minutes from the February 15, 2024 meeting. Bob moved to approve and Jane seconded. The minutes were approved.

Financial Report

Court Financial Report - Brent Chapa provided a written Financial Report, which was distributed in the meeting. The balance of the Mental Health Fund is \$2,170,955.67. GSB has been paid 2nd Quarter invoices for ADAMH, OSU and Board of DD. APS/JFS paid \$472,500 for their 15-month contract for the last three months of 2023 and all of 2024. Hospital monthly invoices still come in regularly. Mt. Carmel is past due \$42,500. Ohio Health is past due \$2,500.

GSB Financial Report - Melissa Messina stated the GSB is balancing the books monthly and has provided a quarterly report to the Board. Then, Brent is providing a current day snapshot of the Probate Court Mental Health Fund balance.

Director's Report

Melissa Messina presented the Director's Report.

Professional Engagement:

- Sent the GSB Annual Report to the Commissioners with a note to open up discussion and has followed up with the Commissioners' staff
- As discussed above, the GSB is reconciling its books monthly
- Attended the Ohio Health Dementia Conference
- Union County (Marysville) is starting up a not-for-profit GSB
- GSB is working referrals from the Court including Successor and attorney resignations

Staffing – a new Social Services Assistant was hired and is starting Monday, May 20; still working on hiring more Social Workers. Will get sponsorship with Indeed to hopefully boost job postings

Outreach – OSU Social Worker college job fair, Office on Aging, OH Health and Board of DD provider fairs were attended and upcoming events: WEAAD (World Elder Abuse Awareness Day) and Office on Aging Senior's Day at the Clippers

Probate Court Report

Probate Court continues to work with the GSB on resignation and successor cases. Judge Mackey inquired as to the drop in cases for the accelerated docket and wondered if it was due to hospital contracts having a bumped up charge slightly for cases;

- Judge Mackey and the Court staff are working on three projects:
 - Lay person guardianships needing a guardian is going well there have been approx. 40 cases and some were transferred to APSI and COAAA's VGP (Volunteer Guardian Program);
 - Attorneys with 10 or more guardians, i.e., John Mashburn who is retiring, is now down to about 40 still needing transferred
 - Out-of-county cases – trying to assist the GSB with transfer of cases to alleviate the travel requirements but is running into roadblocks, smaller counties don't have guardians to tap, but will continue to work on them. Wants to get a new list from the GSB to work from as the old list is from February.

Clinical Report

Karen introduced our new Administrative Specialist, Assiatou Bah. A new Social Services Assistant starts on Monday, May 20.

Deena Richard-Tippie gave a printed report stating that there have been 37 referrals, 30 appointments, 7 cases from the resignation list, 2 from successor appointments, 1 termination and 62 out of county cases remain. There were 470 at the beginning of the year and at the end of 1st quarter there are 480 clients. That results in a 6% increase in cases. Jane commented that the printed report is very helpful.

Old Business

None

New Business

Amended By-Laws were circulated prior to the meeting and there was no discussion. Bob Ryan moved to adopt and Nikki Mesnard seconded. The By-Laws as amended are hereby adopted.

Adjournment

Jane moved to adjourn at 2:51. The meeting was adjourned.